

**Virtual Air Traffic Simulation Network (VATSIM)
Hong Kong Virtual Area Control Centre (HKVACC)
Operation Discrepancy Form**



NOTE: Upon completion, please email this form directly to the Director or the Training Manager.

Office use only:

Received Date: _____ Ref. No. : _____

- To : Director, Hong Kong VACC
 Training Manager, Hong Kong VACC

Complete by reporting member:

Incident Location/ Flight no. :

Reported By/ Duty of involved flight:

Date & Time Occurred (UTC):

Date & Time Reported (UTC):

Describe fully what happened:

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Root cause of incident:

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Recommended corrective actions :

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Office use only:

Management comment/ Further action taken

Remarks

Endorsed by :

Date: